

# APPLICATION FOR NON-IMMIGRANT VISA

FA Form No. 2 (revised 2000) Embassy of the Philippines, New Delhi

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**Applicant's Signed  
Photograph (passport  
size) taken within the  
last 6 months.**

**Please affix signature  
on the front side of  
picture.**

**Do not attach scanned  
pictures.**

For official use only

Visa No. \_\_\_\_\_

Sticker No \_\_\_\_\_

Surname \_\_\_\_\_ Given Name \_\_\_\_\_  
Middle Name \_\_\_\_\_ Nationality \_\_\_\_\_  
Date of Birth \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Age: \_\_\_\_\_ [ ] Male [ ] Female  
Date /Month/ Year

Type of Passport or Travel Document:

[ ] Ordinary [ ] Official [ ] Diplomatic [ ] Travel Document

Passport Number \_\_\_\_\_ Place of Issue \_\_\_\_\_

Date of Issue \_\_\_\_\_ Valid Until \_\_\_\_\_

Name of Applicant's Father \_\_\_\_\_

Name of Applicant's Mother \_\_\_\_\_

Name of Traveling Companion \_\_\_\_\_/Relation \_\_\_\_\_  
(Only for Applicant under 16 years old)

Home Address of Applicant \_\_\_\_\_

Since \_\_\_\_\_ Telephone No: \_\_\_\_\_ Mobile No: \_\_\_\_\_

Civil Status: [ ] Single [ ] Married [ ] Widowed [ ] Separated [ ] Divorced

Name of Spouse \_\_\_\_\_ Date of Birth \_\_\_\_\_ Age \_\_\_\_\_  
(Date/Month/Year)

Name of Child (1) \_\_\_\_\_

Name of Child (2) \_\_\_\_\_

Name of Child (3) \_\_\_\_\_

Name of Company \_\_\_\_\_

Office Address \_\_\_\_\_

Designation \_\_\_\_\_ Telephone No: \_\_\_\_\_ Fax No: \_\_\_\_\_

For more information on Philippine visa matters, please visit [www.newdelhipe.com](http://www.newdelhipe.com).

September 17, 2008

**Flight Details**

Arrival in the Philippines \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Departure from the Philippines \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
 Date / Month / Year Date / Month / Year

Flight Number (arrival in Philippines) \_\_\_\_\_ Flight Number (departure from Philippines) \_\_\_\_\_

Philippine Port of Entry \_\_\_\_\_ Number of days in the Philippines \_\_\_\_\_

**Purpose of Entry (please tick one)**

- Tourism (to include short visit to family or friends)
- Business (refers to participation in conference, seminar or short course or attendance to business meeting)
- To work or be employed
- With approved authority for a working visa already sent to the Philippine Embassy/ Consulate
- With working visa application still being processed
- To join family member residing in the Philippines
- With approved authority for a dependent's visa sent to the Philippine Embassy/ Consulate
- With dependent's visa application still being processed
- To board ship (for seaman)  Special Treaty Trader or Investor / Special Resident Investor
- Government Official or dependent to visit on official travel
- To study  To join Filipino spouse  Foreign Volunteer
- Others : Please specify. \_\_\_\_\_

Number of Entries Applied for:  Single entry  6 months Multiple entry  1 yr Multiple entry

Other persons traveling with applicant under the same passport or travel document:

1. \_\_\_\_\_ 2. \_\_\_\_\_

**Applicant's Address in the Philippines**

Name of Hotel / Residence Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Places to visit: \_\_\_\_\_

**Reference in Philippines**

Company Sponsor \_\_\_\_\_

Contact Person \_\_\_\_\_ Contact Number \_\_\_\_\_

Address \_\_\_\_\_

**Reference in India**

Company \_\_\_\_\_

Contact Person \_\_\_\_\_ Contact Number \_\_\_\_\_

Address \_\_\_\_\_

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Have you been convicted of any crime?

[ ] No [ ] Yes. Please provide details. \_\_\_\_\_

Have you been issued a Philippine visa before?

[ ] No [ ] Yes. Latest visa number issued : \_\_\_\_\_ Date of Issue \_\_\_\_\_

Do you have any communicable disease? [ ] No [ ] Yes. Please provide details. \_\_\_\_\_

Do you have a history of mental illness? [ ] No [ ] Yes. Please provide details. \_\_\_\_\_

Were you ever refused any kind of Philippine visa, denied admission into or deported from the Philippines and removed at government expense from the Philippines and other countries?

[ ] No [ ] Yes. Please provide circumstance \_\_\_\_\_

**For those applying for a Philippine visa through a travel agent or representative.**

Name of Travel Agent/ Representative: \_\_\_\_\_

Contact details \_\_\_\_\_

- I understand that any false or misleading statement will result in the refusal of a visa.
- I understand that the possession of a visa does not automatically entitle the bearer to enter the Philippines upon arrival at any port or entry if he or she is found inadmissible.
- I understand that I may enter the Philippines at the port of entry designated by the Philippine Immigration Authorities and under the conditions imposed by those authorities.
- I understand that I may be required to submit documents in addition to those submitted as indicated in the List of Submission of Required Documents on page 4
- I understand that since my application will go through the visa processing procedure, the processing visa fee that I will pay will not be refunded even if no visa is issued to me.
- I certify that I have read and understood all the questions in this application form and the answers I have furnished on this form are true and correct to the best of my knowledge and belief. Should there be any discrepancy in the data in the application form and other related documents, the Consular Section may not approve my application for a Philippine visa.

(If applicant did not fill up the form)

Name of Person who filled up the form: \_\_\_\_\_ Relation to applicant: \_\_\_\_\_

Tel. No. \_\_\_\_\_ Company: \_\_\_\_\_

\_\_\_\_\_  
*DATE*

\_\_\_\_\_  
*SIGNATURE OF APPLICANT*

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
(Seal)

\_\_\_\_\_  
Consul of the Republic of the Philippines

(For Official Use only)

Non-Immigrant Visa No. \_\_\_\_\_ under Section \_\_\_\_\_ of the Philippine Immigration Act of 1940, as amended issued to \_\_\_\_\_ in \_\_\_\_\_ and valid until \_\_\_\_\_.

Remarks, if any:

Service No. \_\_\_\_\_ OR No.: \_\_\_\_\_ Fee Paid: \_\_\_\_\_ Seal

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## BASIC REQUIREMENTS FOR ALL VISA APPLICANTS

<b>BASIC REQUIREMENTS FOR ALL VISA APPLICANTS</b>
Visa application form fully and legibly completed in English by the applicant
One passport size photograph taken no more than 6 months ago. Scanned photos are not acceptable.
Original passport valid for at least 6 months beyond the contemplated stay in the Philippines
Photocopy of the data and amendment pages of the applicant's passport
Original confirmed return air ticket
Photocopy of confirmed return air ticket
Processing fee in demand draft drawn from a bank in New Delhi payable to Embassy of the Philippines.

### ADDITIONAL REQUIREMENTS PER TYPE OF VISA APPLICATION

<b>9A: TEMPORARY VISITOR'S VISA FOR PLEASURE (TOURIST VISA)</b>
<ul style="list-style-type: none"> <li>• Applicant's bank statements for the 2 year period immediately before the visa application is filed (Credit cards, travelers checks and cash are not acceptable as proof of funds.)</li> </ul>
<ul style="list-style-type: none"> <li>• Documents to show applicant's income and payment of income tax by the applicant for the two (2) year period immediately before the visa application is filed</li> </ul>
<ul style="list-style-type: none"> <li>• Copy of hotel booking, if applicable</li> </ul>
<ul style="list-style-type: none"> <li>• If employed, applicant's Certificate of Current Employment from Employer to include employer's full name, address and telephone number, applicant's length of service and salary details</li> </ul>
<ul style="list-style-type: none"> <li>• If self-employed, applicant's Registration of Company/Business</li> </ul>
<ul style="list-style-type: none"> <li>• If Student, applicant's Certificate of Enrollment</li> </ul>
<ul style="list-style-type: none"> <li>• If minor, documents from applicant's parent or legal guardian to show income and financial capacity for the two (2) year period immediately before visa application is filed</li> </ul>
<ul style="list-style-type: none"> <li>• <b>If Spouse of a Philippine Citizen</b> <ul style="list-style-type: none"> <li>○ Name of Filipino spouse should be indicated in the visa applicant's passport</li> <li>○ Copy of Report of Marriage issued by the Philippine Embassy or Philippine National Statistics office should be submitted</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>If Unmarried Minor Child of a Filipino Parent</b> <ul style="list-style-type: none"> <li>○ Authenticated Birth Certificate (Indian Birth Certificate authenticated by Indian Ministry of External Affairs; Philippine Birth Certificate authenticated by the Philippine Department of Foreign Affairs)</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>If under 15 years of age traveling alone or to be accompanied by a person other than a parent or not joining a parent in the Philippines:</b> <ul style="list-style-type: none"> <li>○ Affidavit of Support and Consent to Travel. The affidavit must be executed by either or both parents indicating traveling companion of minor and address in the Philippines, duly notarized by a local Notary Public, attested by the MEA and consular officer of the Philippine Embassy. This affidavit must be presented before immigration officials at the port of entry in the Philippines upon the minor's arrival in the Philippines.</li> </ul> </li> </ul>

<b>9A: TEMPORARY VISITOR'S VISA FOR PLEASURE (TOURIST VISA) PER FSC 49-06</b>
<b>For dependent of Philippine working visa holder with pending application for a Dependent's Visa filed at the Bureau of Immigration and with intention of converting temporary visitor's visa to dependent's visa (per Foreign Service Circular 49-06):</b>
<ul style="list-style-type: none"> <li>○ Letter from the Philippine-based company confirming the relationship of the visa applicant/s to its foreign-national employee (principal) and attesting to the filing of a petition for a visa category corresponding to the purpose of stay in the Philippines.</li> </ul>
<ul style="list-style-type: none"> <li>○ Copy of the Sponsoring Company's application with, and duly received by, the Bureau of Immigration (BI) or the Department of Justice (DOJ)</li> </ul>
<ul style="list-style-type: none"> <li>○ Faxed communication from the Department of Foreign Affairs (Visa Division) confirming that the applicant has a pending petition for a dependent's visa at the BI or DOJ. (The sponsoring company should submit the same copies of the petition to the DFA- Visa Division for its authenticity to be established.)</li> </ul>
<ul style="list-style-type: none"> <li>○ Documentary Evidence proving that the principal holds an appropriate visa and is a legal resident in the Philippines (e.g. Alien Certificate of Registration issued by the Bureau of Immigration)</li> </ul>

<b>9A: TEMPORARY VISITOR'S VISA FOR BUSINESS</b>
<ul style="list-style-type: none"> <li>• Letter of invitation from the reference person or company in the Philippines, if applicable</li> </ul>
<ul style="list-style-type: none"> <li>• If employed, applicant's Certificate of Current Employment from Employer to include employer's full name, address and telephone number, applicant's length of service, salary details, salary payments</li> </ul>
<ul style="list-style-type: none"> <li>• If self-employed, Registration of Company/Business</li> </ul>

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<b>9A: TEMPORARY VISITOR'S VISA FOR BUSINESS PER FSC 49-06</b>
<b>For those with pending application for a Working Visa filed at the Bureau of Immigration and with intention of converting temporary visitor's visa to working visa (per Foreign Service Circular 49-06):</b>
<ul style="list-style-type: none"> <li>○ Letter from the Philippine-based company confirming its intention to engage the services of the visa applicant and attesting to the filing of a petition for a visa category corresponding to the purpose of entry.</li> </ul>
<ul style="list-style-type: none"> <li>○ Copy of the Sponsoring Company's application with, and duly received by, the Bureau of Immigration (BI) or the Department of Justice (DOJ)</li> </ul>
<ul style="list-style-type: none"> <li>○ Faxed communication from the Department of Foreign Affairs (Visa Division) confirming that the applicant has a pending petition for a working visa at the BI or DOJ. (The sponsoring company should submit the same copies of the petition to the DFA- Visa Division for its authenticity to be established.)</li> </ul>
<ul style="list-style-type: none"> <li>○ For spouse, copy of Certificate of registration of Marriage and for minor unmarried children, copy of Certificate of Birth, authenticated by the Ministry of External Affairs (Patiala House)</li> </ul>

<b>9B: TRANSIT VISA</b>
<ul style="list-style-type: none"> <li>• Must be traveling from one country to another via the Philippines. Transit period is limited to 72 hours.</li> </ul>

<b>9C: SEAMAN JOINING A SHIP</b>
<ul style="list-style-type: none"> <li>• Valid Seaman's Book</li> <li>• Letter from Shipping Company</li> <li>• For Supernumeraries: Proof of Relation to Principal Seaman</li> </ul>

<b>9F: STUDENT VISA</b> <i>(Authority to issue student visa has to be received by the Philippine Embassy from the Philippine Department of Foreign Affairs before a student visa can be issued. Please note that personal appearance is required when applying for a student visa.)</i>
<ul style="list-style-type: none"> <li>• Original notice of acceptance issued by the school to the student with clear impression of school's dry seal</li> <li>• Authenticated Police Clearance</li> <li>• Demand draft for as Payment for Authentication of Police Clearance</li> <li>• Medical Health Certificate issued by authorized physician, including chest x-ray</li> <li>• If enrolled in Medicine or Dentistry, Original Certificate of Eligibility for Admission issued by the Philippine Commission on Higher Education to the student</li> </ul>

<b>9G: PRE-ARRANGED EMPLOYMENT VISA</b> <i>(Authority to issue Pre-arranged Employment Visa has to be received by the Philippine Embassy from the Philippine Department of Foreign Affairs before this visa can be issued.)</i>
<ul style="list-style-type: none"> <li>• Authenticated Police Clearance.</li> <li>• Demand draft for Payment for Authentication of Police Clearance</li> <li>• Medical Health Certificate issued by authorized physician, including chest x-ray</li> </ul>

<b>47 a-2: SPECIAL NON-IMMIGRANT VISA</b> <i>(This is issued to foreign nationals who are proceeding to the Philippines as professors, scholars, trainees, participants, fellows, students, technicians, personnel and their dependents under certain programs and entities including but not limited to Asian Institute of Management, East Asia Pastoral Institute and Philippine Economic Zone Authority or PEZA-registered companies. Authority to issue 47 A-2 Visa has to be received by the Philippine Embassy from the Philippine Department of Foreign Affairs before this visa can be issued.)</i>
<ul style="list-style-type: none"> <li>• Authenticated Police Clearance</li> <li>• Demand draft for as Payment for Authentication of Police Clearance</li> <li>• Medical Health Certificate issued by authorized physician, including chest x-ray</li> </ul>

Dear Applicant:

- You are requested to submit additional requirements indicated above to establish you as a qualified applicant for the visa category you have applied for within 5 working days upon receipt of notice from the Philippine Embassy, New Delhi.
- Your credentials have not established you as a qualified applicant for the visa category you have applied for.

Visa Officer: \_\_\_\_\_

Date: \_\_\_\_\_

Embassy of the Philippines, New Delhi

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